

**Wasco County Library Service District
Board Meeting
July 16, 2024
The Dalles Public Library and via Zoom**

Board members present: Corliss Marsh, Mary Beechler, Dave Mason, Rita Rathkey

Staff Members present: Jeff Wavrunek, Rita Squires, Valerie Stephenson

Meeting called to order at 4:35 p.m. by Corliss Marsh

Visitors and Interested Parties: none

Director's Reports:

Dufur: none

Maupin: The summer reading program is well underway, and the kids are really enjoying the craft projects and entertainment each week. We haven't had quite as many kids sign up this year, but those that did are active and enjoying it. Our program will run until August 10th with our last big event being National Night Out in Kaiser Park the first Tuesday in August.

Our South Wasco Community Reads will start this coming week with Crow Talk by Hood River author Eileen Garvin. We have ordered 60 books to give away during July and August. Eileen will be here for an author event on September 14th.

My assistant Nancy will be working Saturdays through July and officially be done August 1st. Our recruitment turned up two excellent candidates. I have hired Katie Sowell to be my new library assistant. Katie is a familiar face at the library with her two kids. She is a veterinarian, but only works two days a week doing that and was very excited about the opportunity to work in the library with her focus being on youth activities. She has a lot of STEM and craft experience as well as working with youth. I'm very excited to have her onboard. Katie will start training next week when she returns from her vacation. I was also able to hire an on-call part-time library assistant to help fill in as needed. Amanda O 'Luna started training last week and is working out very well. She is quick to learn and very personable with the patrons. I am thrilled to have been able to find two high quality employees to help out here.

The Dalles: Jeff recently had a conversation with Jeff Stewart, who carved the courtyard bears. Library Jeff mentioned that he had been thinking about having two carved cubby bears chase each other up a pole near the library entrance to go with the courtyard bears. Mr. Stewart is very receptive to the idea.

The library has received two grants to purchase privacy booths. They will use the \$7,000 LSTA grant to purchase a 2-person booth. The second \$10,000 grant, from Google, will be used for a larger, 4-6-person booth. The plan is to install them in the area where the audiobooks are currently housed. The library will have to cover part of the cost. The booths are sound proofed to cut down considerably on the noise.

The summer reading program is going great. Oregon Birdman was here recently. Very popular program. The Reptile Man will be here later this summer.

Weeding of the collection is going on. Every collection is shelf crowded.

Old Business:

Security Camera policy - City of The Dalles says we cannot use the one the Board has been considering. They will draft their own policy, since it has to be consistent with other departments, as the City owns this building. There was a question regarding policy for Dufur and Maupin. Dufur would use the school's policy, and Maupin would follow City of Maupin, as they are in the same building.

Carpeting – the engineering consultant did not see any floor settling, or cracks. Gary Denney submitted the lowest quote and it is hoped they can start soon.

HVAC – having a difficult time getting quotes. Mike is creating a Request for Proposal (RFP).

Shaniko – they want the computer back in school.

Van – the router will be upgraded with a change order. The wrap is being designed. Delivery date is still unknown. Mary Beechler wants an update from the company as to why all the delays. Mary made a motion that the company give a presentation at the next Board meeting in September to answer questions and give a delivery date estimate. This motion was seconded by Dave Mason; the vote was unanimous.

Board Terms – on the website the list of Board members is out of date. The Board would like that information updated; in addition, the minutes need to be posted, that hasn't been done for quite some time.

Jeff's evaluation – The City has not asked for Board input; in the past, the Board has always been asked. The Board is very disappointed, as it is stated in the IGA that they will give input.

New Business:

Board nominations – Mary Beechler nominated Dave Mason as the new chairperson; seconded by Corliss Marsh. Corliss moved to appoint Rita Rathkey as the vice chairperson, seconded by Mary Beechler. After a brief discussion, the vote to accept this was passed, with only one opposed.

IGA – The new chairperson has been directed to draft a document showing the Board’s frustration with the City in not following the recently passed IGA regarding Jeff’s evaluation.

Dufur budget – They recently received an increase to be used for staffing on Saturdays and evenings. Jeff will follow-up and find out where the money went at this time, as there seems to be some confusion on the part of the school as to what it was meant for.

Google SIP – Board is in support

Financial Review – End of fiscal year, though there are still outstanding invoices, they’ll continue to trickle in for a little while. There were funds not spent for things that were budgeted for, but the budget plans changed. That money will rollover into next fiscal year.

The meeting was adjourned at 5:35 p.m.

The next meeting will be at 4:30 p.m. on Tuesday, September 17th at The Dalles.

**Wasco County Library Service
District, Board of Directors**

Dave Mason, Chairman

Rita Rathkey, Vice Chairman

Corliss Marsh, Board Member

Mary Beechler, Board Member

Tina Coleman, Board Member
