

**Wasco County Library Service District
Board Meeting
Tuesday, November 21, 2023
Location: The Dalles Library Meeting Room & Zoom**

Board members present: Tina Coleman, Dave Mason, Mary Beechler, Rita Rathkey, Corliss Marsh

Staff present: Jeff Wavrunek, Valerie Stephenson, Kirsten Wells

Meeting called to order at 4:09 by Corliss Marsh

Minutes: from October need to be amended for clarity.

Visitors: Phil Brady

Director Reports:

Dufur – (Submitted in advance for review through email.) Dufur library has been busy with all different activities including partnering with the forest service providing a job hiring seminar. The local forest service had an employee that helped 4 local youth apply for temporary positions.

The Teen advisory committee is starting to grow again; they hosted a Friendsgiving potluck

We have been doing outreach to local homeschool families; trying to increase the services that we provide for them. Kristen reminded me about the Scholastic program and I was able to share that with a family last night. They were THRILLED.

We have plans to provide the gift wrap and a location for people to wrap presents in the first three Thursdays in December

Micah will be working over Christmas break. This will be our second winter break that we have been open.

Maupin -- In late October the library hosted a Hands-on Harps workshop with Lisa Lynn and Aria Frankfurter that drew 11 people at the workshop and 21 at the concert. Partnered with 4H (Leah) for Cooking Camp on Wednesday afternoons (schools have early release) 2:15-4:30. All boys and one little sister attended. Will continue for one more week and then again in the spring. Minecraft Builder on Mondays, which is setup by Kelia Carver, 7-10 kids attend. Creative Writing workshops average 16 people and are led by Donna. There will be adjusted hours due to Valerie's foot surgery. Mary Beechler and library assistant, Nancy Wesson, helped cover while Valerie was out for 10 days. Trimmed an hour off each day to stay in budget, closing one hour early each day in November. There will be a Maupin Merry & Bright Festival on December 3rd. The library will partner with

the city, chamber and school district. The library will merge the festival with the annual family craft night from 1:00-5:00 pm. There will be 6 stations for crafts. The County Courthouse contacted the library to coordinate on providing law information. Set the law information station up next to the self-checkout station. We are providing a dock for the laptop that can be taken to the reading rooms for privacy. A Living History presentation group creates a play based on local history. Collaboration with local theater and school groups is hoped for.

The Dalles -- There is a new format for the library newsletter. It looks fantastic, very appealing. Getting lots of compliments. The Winter Reading Program is themed “Stomp, Chomp & Read.” The Museum of Natural and Cultural History’s “Oregon’s Dino Story” exhibit is coming in December-January. We are expecting a huge turnout of families to interact with it. An interesting upcoming program is the Win Reality Oculus virtual batting experience. For the Day of the Dead event the library partnered with the Latino Network and generated an estimated 800 people in attendance. There was a band, dancing, face painting, and treats. It was highly successful; hope to make it an annual event. *The Graveyard book* event in October was very well attended. Family Laser Tag has been very popular as have the Junk Journals. The Kayak Adventure program had 100 people attend. Mike Ballinger wrote a song for Bob Kenyon, and the 100 people attending sang it, which was really neat. A lot of people who attended were in the library for the first time. The Ed Edmo event, initiated through the Wasco County Cultural Trust grant, drew 75 people. We used a new microphone system and gave away Ed’s book. The library has a partnership with OSU- Hands On! Classes. The Leather Working class attracted 24 people in the maker space and a wait list. The library director made a Local Government Academy presentation on November 2nd. About 20 folks signed up. New library page hires John Kleeman, (former ESL teacher in Taiwan) and Ambrielle Feil (former teacher) were introduced.

Old Business:

Updates on the slanted floor, sculpture, and book drop relocation were given. Slanted floor needed to fill in the floor with concrete to level out. There will be some delays due to City staffing changes regarding the maintenance supervisor position. There was discussion on the policy regarding trespassing patrons and the security cameras. There were concerns about the perception of profiling. There is no permanent record as the security videos are deleted after a certain amount of time. Is a policy is needed around security cameras and trespassed profiles?

Budget:

Jeff had a conversation with Mike Middleton, Finance Director for the County, Angie Wilson, City Finance Director, and Matthew Klebes, City Manager, regarding allocating funds for Maupin and Dufur. Funds will be moved out of The Dalles Budget and into the budget for the Library District. Mike Middleton, agreed that there will be no administrative fee by the county. It was communicated to Mike that there are a lot of invoices from Ingram (book invoices). District wide expenses would be paid by the Library District and then remaining budget funds distributed by the library district to each library location. The administrative fee for this fiscal year is using the library’s operating

budget as a factor to calculate the administrative fee the library pays the city. This has not been done before. Another example of costly administrative items is based on the cost of one city council item (van purchase approval) that the library put before the council last year. That one item cost the library \$3,800 in administrative fees. The Board wants to question the administrative fee again and how it's calculated.

New Business:

There are concerns with the IGA. Board wants clarification on their role – as decided by the county. The Board wants to meet again with Matthew Klebes, the city manager, with their questions about last year's formula vs this year's formula. They understood something different from their summer meeting. Also, the Board wants input on the hiring of the head librarian. The head librarian is entrusted with the hiring of the remaining library staff.

Next Meeting:

Meeting scheduled for January 16th at 4:30 at The Dalles Library. There is a continued commitment to meeting on 3rd Tuesdays at 4:30. Meeting adjourned at 5:43 pm.

**Wasco County Library Service
District, Board of Directors**

Tina Coleman, Chairman

Corliss Marsh, Vice Chairman

Rita Rathkey, Board Member

Mary Beechler, Board Member

Dave Mason, Board Member
