

**Wasco County Library Service District
Board Meeting
Tuesday, February 20, 2024
Location: The Dalles Library Meeting Room & Zoom**

Board Members Present: Corliss Marsh, Dave Mason, Rita Rathkey, Mary Beechler, Tina Coleman

Staff Members Present: Jeff Wavrunek, Valerie Stephenson, Rita Squires

Called to Order: at 4:37

Recognition of Visitors and Interested Parties: none

Minutes: Dave Mason moved to approve after corrections have been made; seconded by Mary Beechler

Director's Reports:

Dufur: (submitted via email) We just wrapped up our Scholastic Book Fair and we managed to sell 701 books this year. We exceeded our goal by 1 book. The Christmas gift wrap days were lightly attended (2 attendees each day). The Fiber Arts Guild is starting back up. During the winter with the dark nights and snow, attendance usually drops. Parents of students have started using the library as a meeting location to plan upcoming activities. Micah will work on Tuesday and Thursday during Spring Break in March; April brings on library week and we are making plans for that.

Maupin: Coming up on March 9th we will be partnering with the City of Maupin for a Garden Expo. There will be speakers and presentations from the Master Gardeners. Library of Things food preservation items have been added. Thanks to a grant, the library has purchased (canners, etc.). There was also a donation of 3 food dehydrators. The library has applied for a Wasco County Cultural Trust grant, which would be used to hire a theatrical group that does immersive historical programs. They'll know in about a month if they will receive the grant. Minecraft Mondays started off small, has been steadily growing, and has become very popular. The Dalles Library has checked out I-Pads for the Maupin Library to use. Maupin is partnering with 4-H and the Extension Office to offer more programs. The library did Valentine cards, and upcoming events include candle making, soap making, and sourdough bread. Theo Perez, a local from Warm Springs, will be reading his new book at the library.

Through a grant from Oregon Humanities, there will be a two-day work shop on Reflective Communication. Library staff and stakeholders can register to attend. The new city manager for Maupin is Nick Smith; Valerie Stephenson was on the interview committee. Nick has excellent people skills.

The Dalles: Jeff has been working on getting some specific interactive equipment for the children's room for a couple of years. It's finally here as the cost and availability worked out. The Community Reads event coming in March will be related to the book, *Treasure Island*, by Robert Louis Stevenson. There are tons of activities planned for the month, including a special Saturday storytime that will have a mermaid and pirate as entertainers. Abbey Phelps is responsible for coordinating all the activities for the Community Reads. She will also be presenting a workshop on hosting Community Read events during the Oregon Library Association conference at the end of April. Recently a homeless person stole one of our floor mats, and was sleeping on it on the street side of the deck. Jon and Ambrielle, our two new library pages have expressed an interest in programming. Jon recently did a Putt-Putt Golf event for families, which was popular. The first Second Saturday Storytime was hugely popular, and included live bunnies and guinea pigs.

Jeff thanked the Board for participating in Executive Forum's 360 review. He will be going to Lake Oswego to present his project on programming to the other department heads from The Dalles, Clark County, and the City of Beaverton. He's applying information he's learned, hoping to streamline programming processes.

Old business: Regarding the library van, Jeff will meet with the people from Farber via Zoom to go over the color scheme inside the van. It looks like delivery will happen in August. Funding for the van is in the city budget. The van will be used for outreach. Jeff met with the maintenance supervisor today regarding the bookdrop. They will pour a concrete base for it around the end of March/first part of April. Maintenance staff will also pour bases for outside art sculptures, as well as pouring a concrete patio just outside the kids' room. Mike is working on getting quotes for a new HVAC system. The city will put in \$150,000 and the library will match it. The HVAC project is in the budget for next fiscal year.

The city budget was submitted last week. Anything district oriented will go through the county. This includes books, technology, software, professional development, Sage membership, and courier fees. These expenditures will originate from the county portion of the library district budget. This new process takes effect July 1st. County finance department feels there will be no problem handling the additional work of these library district invoices.

Maupin will receive another \$17,000 a year to pay for increased part-time staff hours. Jeff has also put in for another staff position to help cover the teen and children's services.

The Board will meet tomorrow an hour before their meeting with the city manager, to discuss the IGA. They want the formula for the administrative fee written into the IGA.

There was a question regarding the use of security cameras and keeping the images. Do we need a policy? A Google search shows libraries do have such policies.

The Oregon Library Association conference is during the last full week of April. If any Board members want to attend, they need to let Kirsten Wells know, as she will be making the motel reservations.

Financial review: No concerns, everything looks fine.

Next meeting: The Board will meet at 4:30 on Tuesday, March 19th, 2024, in The Dalles. The April 16th meeting will be held in Dufur; May 21st in The Dalles, and June 18th will be in Maupin.

There was a motion made to hold all meetings in The Dalles, except once a year in Dufur (in April), and Maupin (in June). This was agreeable to all in attendance.

Adjourned: at 6:00.

**Wasco County Library Service
District, Board of Directors**

Tina Coleman, Chairman

Corliss Marsh, Vice Chairman

Rita Rathkey, Board Member

Mary Beechler, Board Member

Dave Mason, Board Member
